

Helping companies keep the promises they make®

# Customizable Contact Center e-Learning

With the need for more remote learning, now is the time to bring the all-important customer service and sales <u>soft skills</u> to your learning environment.



Based on best practices and specifically designed for contact centers, VereQuest's Check-Up™ program is great for new hires and tenured agents alike.

Research has shown that students in **online learning** environments perform **better** than those receiving face-to-face instruction ... but it must be done right.



- 1. Choose the learning modules you need.
- 2. Incorporate your logo and adapt any images and examples to your unique environment.
- 3. Add best practice examples re-enacted from actual recorded customer interactions.
- 4. Adapt a series of tests to confirm comprehension and competency.
- 5. Publish the course in a SCORM-compliant format to host on your own LMS (or ours).



Your brand



Your examples



Your customer interactions

- Flat rate pricing; no individual learner fees
- Fast-track online learning development
- ✓ Easy-to-schedule modules from 5 15 minutes in duration
- Cost-effective alternative to custom development
- Augment current L&D library with highly-desirable soft skills
- Host it on your own LMS

## Available Check-Up™ e-Learning modules

Something you need that's not in our current library? Get in touch for new releases!



## THE FUNDAMENTALS

#### **SERVICE + SALES**

- Understanding why CX matters
- 2. Handling pressure\*\*
- 3. Welcoming greeting
- 4. Addressing customers by name
- 5. Taking ownership
- Treating customers with genuine care + concern (3 parts)
- 7. Making a great first impression
- 8. Active listening
- 9. Effective questioning (2 parts)
- 10. Leveraging tone and manner
- 11. Managing holds, dead air + transfers
- 12. Being courteous + professional
- Communicating in a way customers can relate (2 parts)
- 14. Supporting irate customers
- 15. Having difficult conversations (how to say 'no')
- 16. Helping customers make the best decisions
- 17. Leaving customers feeling valued
- 18. Uncovering unconscious bias
- 19. Schedule adherence\*\*

## CHANNELSPECIFIC SKILLS

## COACHING + LEADING SELFDIRECTED TEAMS

#### **SALES**

- 1. Communicating features to customer benefits and values
- Recognizing verbal buying signals + trial closing
- 3. Handling objections
- 4. Closing the sale
- 5. Cross-selling/Up-selling

### **EMAIL + CHAT**

- 1. The power of written communication
- 2. Creating a great email and chat experience
- 3. Email form + function
- 4. Spelling + punctuation
- 5. Grammar + sentence structure
- 6. Chat etiquette
- 7. Multi-tasking

Get in touch for a noobligation review, learning objectives guide and pricing summary! Learners prepare for a real coaching session as they progress through the course. Includes Personal Coach support.

- Introduction to Coaching Self-Managed Agents
- 2. Understanding performance standards
- 3. Making valid observations
- 4. Prioritizing coaching effort
- Discovery Coaching I Connecting, Setting Agenda + Engaging in Self-Discovery
- Discovery Coaching II Collaborating + Committing to Action
- 7. Diffusing defensiveness
- 8. Having consequence conversations
- 9. Eliminating unconscious bias in coaching

As of June 2023

### **ABOUT VEREQUEST**

VereQuest provides customizable e-Learning, as well as Quality Monitoring services and technology, for contact centers. Our elearning models and best practices have been formed after listening to and/or reading over a million customer interactions.



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Helping companies keep their promises™ since 2002.

